



## **Accreditation Mentor**

**Organization:** PPOC-AB North/Central/South Branch

**Location:** Alberta, Canada

### **General Function**

The Accreditation Mentor is an Invited position. They mentor North branch members in their PPOC accreditation submission. Helping to select, refine and prepare their submission. They give perspective on why submit, suggestions on how to use the Accreditation for marketing and client leverage. The practical side of earning an accreditation

### **Organizational Relationship**

Accountable to: Branch Chair

Functional Relationship with: Committee Chairs

### **Service Merits: up to 20 merits**

#### **Contributions & Expectations**

- Create enthusiasm for earning an accreditation.
- Be up to date on Accreditation guidelines, how and where to enter.
- Responds quickly to requests for assistance.
- Creates and is part of Accreditation workshops and advisements.
- Encourages members to get their first then ongoing accreditations.
- Reviews and advises applying members on their selection, refinement, and presentation of Accreditation submissions.
- Help members choose an accreditation category if needed.
- Give ideas and insights on how to use the Accreditation in business.
- Give presentations as requested to the memberships.

#### **Voting Limitations**

The Accreditation Mentor is not a member of the Executive and hence will not vote on governance issues. The position does vote on all operational related issues.

#### **Skills:**

- Have good listening, organizational, and communication skills.



- Be up to date on Accreditation rules and submission processes.
- An accredited photographer in at least two categories and as a minimum a CPA.
- Have earned their accreditation submission.
- Is current with photography trends and standards
- Be knowledgeable with Photoshop
- Be aware of file transfer or online programs to acquire and communicate
- Be comfortable speaking in front of groups.